

VIRGINIA FLOODPLAIN MANAGEMENT ASSOCIATION

ANNUAL MEETING

March 7, 2017

Double Tree by Hilton Hotel, Parlor E
Richmond-Midlothian

Agenda

Complimentary breakfast provided to all attendees by VFMA

1. President's Welcome (Tariq Makhdoom)
2. 2016-2017 Activities and Vision for 2017-2018
 - a. Virginia Water Conference (Jeff Smith)
 - i. Coordination with VLWA
 - ii. VLWA Agreement for Future Conferences
 - b. VFMA Annual Meeting/Breakfast
 - c. Workshops
 - i. Spotsylvania County (Kevin Utt)
 - ii. Hampton Roads (Kenneth Somerset)
 - iii. Exploring possibility of 3rd workshop in Northern Virginia
3. 2017, CFM Training Opportunities (Charley Banks)
4. Newsletter, Articles needed.
5. Web Site (Don Rissmeycr)
6. Coordination with ASFPM
 - a. Foundation Donation
 - b. "All Chapters" Quarterly Conference Call/Web Meeting

7. Vice President's Report (David Gunn)
8. Treasurer's Report (David Preusch)
9. Secretary's Report (Kenneth Somerset)
10. Membership Report (Mary Carson)
11. Board Elections: (See below)

The term of the following directors is expiring in 2017 and are due for election

Name	Term Expires
Dave Preusch	2017
Dave Powers	2017
Kevin Utt	2017
Douglas Moseley	2017
Don Rissmeyer	2017

Ideas and Input

Q & A

Dedicated to expanding the application of proactive floodplain management in the Commonwealth of Virginia.

President

*M. Tariq Makhdoom, PhD, CFM
ATKINS*

Vice President

*David Gunn, PE, CFM
Henrico County*

Treasurer

*Dave Preusch, PE, PH, CFM
AB Consultants*

Secretary

*Ken Somerset, CBO, CZA, CFM
Town of Poquoson*

Directors

*Charley Banks, CFM
Virginia Department of
Conservation & Recreation*

*Scott Blossom, PE, CFM
Williamsburg Environmental
Group*

*Douglas Mosley, III, AICP, CFM
GKY & Associates, Inc.*

*Don Rissmeyer, PE, CFM
A Morton Thomas & Associates*

*David B. Powers, PE
HR Wallingford*

*Kevin W. Utt
City of Fredericksburg*

*Matthew W. Wall
Virginia Department of
Emergency Management*

Corporate Director

*Doug Moseley, AICP, CFM
GKY & Associates, Inc.*

March 7, 2017

VFMA Annual Meeting

The Virginia Water Conference, 2017

Twenty members were present

President Makhdoom called the meeting to order at 7:15 a.m.

2016 / 17 activities and vision for 2017-18 was discussed

Mr. Jeff Smith – VFMA provided six complete sessions and also transferred few abstracts to VLWA. Jeff Smith coordinated with VLWA for 2017 conference. Mr. Smith will chair the 2018 conference committee. Scott Blossom agreed to help him.

Grateful appreciation and Thanks were offered to Mr. Smith for all the hard work and excellent job for 2017 conference.

Mr. Kevin Utt chaired the Fall Workshop in Spotsylvania County which was a success. He obtained an excellent location and caterer on short notice. He has agreed to serve in the same capacity for 2017.

Mr. Kenneth Somerset chaired the Fall Workshop in Hampton Roads which was a success also. He also agreed to serve in the same capacity for 2017.

Both chairs are working on agendas, topics and speakers for the 2017 workshops now. Mr. Don Rissmeyer is checking with an interested group in the Christiansburg area to see if they wish to have a Fall Workshop in 2017 and if VFMA can be of any assistance.

Mr. Mark Slauter will chair and Mr. Thomas Roberts will coordinate the VLWA keynote lunch speaker and panel discussion.

Mr. Rissmeyer will coordinate the meeting room and food for the 2018 VFMA annual meeting.

Everyone present was asked to submit one article each for the newsletters. Mr. Rissmeyer agreed to work with Association Builders to make sure they were sent out on a regular schedule. There will be three additional newsletters sent out this year, May-June, September and December.

Mr. Charley banks stated there are two CFM training courses schedule for 2017 to date with a third being possible provided there is interest.

Mr. Rissmeyer stated the web site is current. Grateful thanks were offered for the work he has performed.

Mr. Rissmeyer and Vice President Gunn will work on topics of interest for the web page.

Dedicated to expanding the application of proactive floodplain management in the Commonwealth of Virginia.

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A \$500.00 dollar donation to the ASFPM Foundation was agreed to.

Mr. Somerset agreed to participate on the "ASFPM All Conference Calls" as much as possible.

Dr. Shane Parson volunteered to represent VFMA at the ASFPM conference in Kansas City, as he will be there attending the conference.

Vice President Gunn stated things were in good shape. He encouraged everyone to continue working towards solid growth, attendance at events, calls and participation on all levels.

Mr. Dave Preusch, Treasurer provided a detailed report (attached). Overwhelming Thanks and appreciation were offer to Mr. Preusch for the outstanding work he provides.

Mr. Tom Roberts suggested that VFMA offer all attendees of the VLWA Conference free VFMA membership. This would increase membership. The matter was tabled for additional discussion during future monthly Board calls. He also suggested VFMA consider sponsoring a display table for various groups. Examples – FEMA, ASFPM, Wetlands Watch, ACOE. Average cost is \$275.00 for each table. This was also tabled for additional discussion at future Board calls.

The budget was approved as submitted.

Secretary, Mr. Somerset said he had copies of minutes of calls and meetings available if needed. He is going to work with Mr. Rissmeyer to make sure they are available on the web page.

Membership Chairperson Ms. Mary-Carson Stiff said we currently have 110 members. She is working on a letter to all the ASFPM and CFMs in Virginia to be sent out by early May.

Mr. Don Rissmeyer, Mr. Kevin Utt, Mr. Dave Preusch, Mr. John Paine and Scott Blossom were elected to serve on the Board for a two year term.

Being no additional business, President Makhdoom adjourned the meeting at 8:20 a.m.

Attached are copy of the agenda and budget for the record.

Respectfully submitted,

Kenneth M. Somerset
VFMA Secretary
Kensomerset1@hotmail.com

Virginia Floodplain Managers Association
March 7, 2017
Treasurer's Report for 2016
Treasurer- David Preusch, PE, PH, CFM, D.WRE

Report Summary:

1. Bank Account Balance

\$50,563 down from \$ 52,830 last year (-\$2,267) does not include \$7,072 from 2016 Water Conference not rec'd by Dec 31, 2016 (received January 11, 2017)

2. Major Sources of Income:

Net \$3,550 from 2016 October workshops

\$ 7,072 VA Water Conference (not rec'd by Dec 31, 2016)

\$ 780 in dues - 32 direct paying members, ~100 attendees from October Workshop got memberships

Dewberry and Wallingford had 6 or more members for corporate membership

3. Major Expenses:

\$2,600 Association Builders LLC

\$2,100 Sponsor ASFPM Board of Regents for Charley Banks

\$ 725 Constant Contact

\$ 500 ASFPM Chapter Renewal

Virginia Floodplain Managers Association
March 7, 2017
Treasurer's Report for 2016
Treasurer- David Preusch, PE, PH, CFM, D.WRE

SunTrust Bank Balance December 31, 2016		\$	50,563.02	
	checks not cleared in 2016	\$	635.00	
	checks cleared in 2016, not in 2015	\$	500.00	
	deposits not credited in 2016	\$	-	
	Net balance December 31, 2016	\$	50,428.02	
SunTrust Bank Balance December 31, 2015		\$	52,830.52	
	net income	\$	(2,402.50)	

2016 ACTUALS

<u>Actual Income 2016</u>				
General Membership Dues (not from workshops)	32	\$25.00	(less PayPal Fees)	\$ 781.00
Dewberry and Wallingford Corporate members				
			total income from dues:	\$ 781.00
Other income:	<u>Income</u>			
2016 Virginia Water Conference	\$ 7,072.00	not yet rec'd by Dec 31		
October 2016 Workshops	\$ 3,549.30			
October 2015 workshops	\$ 255.00			
July CRS Workshop	<u>\$ (686.39)</u>			
	\$ 3,117.91			
			total income:	\$ 3,117.91
			total income:	\$ 3,898.91
<u>Actual Expenses 2016</u>				
Association Builders				\$ 2,584.07
Sponsor Charley Banks ASFPM Conference Board of Regents for CFM				\$ 2,111.04
Constant Contact				\$ 725.00
ASFPM Chapter dues				\$ 500.00
The UPS Store				\$ 204.00
2016 Water Conference Paul Olson				\$ 129.90
State Corporation Commission				\$ 25.00
WordPress				\$ 13.00
postage				\$ 9.40
			total expenses:	\$ 6,301.41
NET YEARLY INCOME 2016:				\$ (2,402.50)

Virginia Floodplain Managers Association
March 7, 2017
Treasurer's Report for 2016
Treasurer- David Preusch, PE, PH, CFM, D.WRE

Proposed Budget 2017

<u>Budgeted Income 2017</u>			
Memberships:			
Individual memberships	30	\$25	\$ 750
			\$ -
		subtotal:	\$ 750
Workshops			\$ 3,500
CFM Training			
Virginia Water Conference			\$ 6,000
			\$ -
	total income:		\$ 10,250
<u>Budgeted Expenses 2017</u>			
Association Builders			\$ 3,000.00
Sponsor Charley Banks ASFPM Conference Board of Regents for CFM			\$ 1,100.00
Constant Contact			\$ 800.00
ASFPM Chapter Membership			\$ 500.00
ASFPM Foundation Donation			\$ 500.00
ASFPM Breakfast at National Conference			\$ 400.00
Virginia Water Conference, breakfast for annual meeting			\$ 400.00
The UPS Store			\$ 225.00
State Corporation Fee			\$ 25.00
Miscellaneous, supplies etc...			\$ 250.00
	total expenses:		\$ 7,200.00
NET YEARLY INCOME:			\$ 3,050

Respectfully Submitted:



David P. Preusch, PE, PH, CFM
VFMA Treasurer

Date: March 8, 2017